



The mission of the Women's Giving Circle, a fund of the Eau Claire Community Foundation, is to raise money and distribute contributions to programs that improve life for women and children in the Eau Claire area.

Program Grant Eligibility and Restrictions:

- The applicant must have a 501(c)(3) IRS tax exempt designation or be a governmental or educational organization.
- The applicant's proposal must address the needs of women and/or children
- The applicant's proposal must serve the Eau Claire area
- The applicant's proposal must not discriminate on the basis of race, ethnicity, sexual orientation, or religion, and must demonstrate cultural sensitivity in the implementation of the project
- Because of limited funds the following will not be supported:
 - Annual fundraising drives
 - Asset purchases
 - Capital campaigns
 - Endowments and debt reduction
 - Ongoing operating expenses or building funds
 - Political parties, candidates, or partisan activities
 - Programs with a religious focus
 - Scholarly research
 - Travel grants

Allocated funds must be used during the specified grant cycle:

January 1 – December 31

Evaluation Criteria:

The Women's Giving Circle Fund favors **programs** that:

- Make a difference in the lives of women and children in the Eau Claire area
- Are innovative
- Fulfill the applicant's mission statement
- Establish measurable goals and have an evaluation process for reviewing and promoting best practices
- Do not duplicate services provided by other community organizations
- Demonstrate how positive outcomes of the program will be sustained
- Give a clear and concise explanation of the program in the grant application.

Application Process:

Program Grant Applications will be available in early April of each year. For further information or application materials, visit the ECCF website at www.eccommunityfoundation.org or contact the ECCF at 715-552-3801 or grants@eccommunityfoundation.org.

Hard copies of Program Grant Applications must be delivered or mailed to the Eau Claire Community Foundation Office, 306 S. Barstow, Suite 104, Eau Claire, WI 54701.

Application materials must include the original application and 25 copies (double-sided, hole punched, and stapled).

In addition, the Eau Claire Community Foundation requires an electronic copy of the *application* and each of the following *five supporting documents* to be emailed to grants@eccommunityfoundation.org.

1. Letter or certificate indicating 501(c)(3) and 170(b)(1)(A) tax status from the Internal Revenue Service
2. Most recent CPA Audit Report or Financial Report
3. Current year operating budget, including expenses and revenue.
4. List of current Board of Directors or equivalent governing body members
5. Letters of support are required if another organization or individual is integral to the completion of the project and/or is a fiscal sponsor.

These materials required by the Women's Giving Circle must be delivered by, or postmarked no later than, July 1 of each year.

Awards are announced in November for funds to be used between January 1 and December 31 of the following year.

Follow-Up Requirements by the Eau Claire Community Foundation:

The ECCF requires recognition of its grants. We require that recipients include the following statement in all publicity material related to their funded project:

“Support for this project was provided by the Women’s Giving Circle, a fund of the Eau Claire Community Foundation.”

Our logo is available upon request and should be used where appropriate. Recipients are also asked to document their program with photographs, which should be submitted along with copies of any press releases, media coverage, or articles in your newsletter. The final report is due within 30 days of project completion or one year from the award date, whichever comes first.