Meeting: Eau Claire Public Schools Foundation – Board of Trustees Meeting

Date: April 27, 2021

Time: 12:00pm

Location: Virtual Meeting

Attendees:

☒ Dr. Lori Bica	☒ Julia Diggins	☒Mike Emberson	☒ Sarah French
☒ Kim Hill	☒ Mike Johnson	☐ Heather Market-Sullivan	☒ Jim McDougall
☒ Jennifer McHugh	☒ David Morley	☒ Becky Noland	☒ Derek Prestin
☒ Dustin Wiesner	☒ Wayne Wille	☒ Dr. Blenda Yun	

Notes: Meta Miske

Guests: Sue Bornick

Meeting called to order at 12:03pm by Chair Jim McDougall.

Call to Order

- Approval of minutes of 1/26/2021
    - Motion by Wayne Wille, second by Dave Morley. Motion passed by unanimous voice of approval.

Financial Report

- Dustin Wiesner indicated the Finance Committee is working to streamline the process and gain a better understanding of administrative fees with ECCF. He reviewed the balance sheet, change in net assets (account numbers have been added), fund detail balances, pledges outstanding, and grants.
    - Discussion about the $50,000 donation from ECASD – typically is received in May/June but is dependent on ECASD budget.
- Motion by Becky Noland, second by Blenda Yun, to accept the Treasurer's Report. Motion passed by unanimous voice of approval.

Allocations Committee Report

- Kim Hill asked everyone to review the written report which includes a summary of what the committee has accomplished and a look ahead due to the different handling of the grants this year.
    - The Marketing Committee asked if grant recipient data can be collected with names and email addresses so they can be included in future marketing. Will work with Kim to discuss further.
- Kim raised the question of returning to one grant cycle per year or going to two grant cycles, discussing possible changes to the amount of money available, etc. She is hoping for a future discussion on those items.
    - Jim indicated the Allocations Committee should come to the next meeting with a recommendation on those items.
- On 2/11/21 and 3/18/21 there was an email approval by the Board of Trustees for $3,500 total allocations for Spring 2021 grants.

Nominations Committee Report

- Mike Emberson asked everyone to review the Nominations Committee recommendations. All five recommended persons have indicated they are willing to serve.
- Sarah said they are recommending Board approval for all five candidates. Last year they had four trustees rotate off and added two. This year one person is rotating off and one person opted out after a first term. They like a small Board for discussions, but it also means more work at the committee level for all trustees.
  - They will also look to add a representative from WipFli in the near future to work with Dustin before he rotates off.
  - The bylaws don't have a cap on membership, just a minimum requirement.
- Motion by Jen McHugh, second by Blenda Yun, to accept all candidates recommended by the committee. Motion passed by unanimous voice of approval.

Marketing Committee
- Mike Emberson is working through prioritizing with the District what the next steps are in how to help support the District.

Development Committee
- Julia Diggins said the committee has developed two priorities: thinking of ways to get more people into our "fold" to communicate with and ask for support from and working with the Marketing Committee to create a plan of action to move forward on District needs.
- The committee has found a non-Trustee with expertise to volunteer to help the committee (Tori Follett), but would welcome additional support if any trustees are interested in joining the committee.

Executive Committee Report
- Jim McDougall said the committee meets monthly and he meets monthly one-on-one with Sarah. His written report reflects the work they've done and their discussions.

Superintendent Update
- Mike Johnson reviewed some of the changes in ECASD including increasing face-to-face learning, he spoke at a finance meeting for helping plan the State budget, and the new Board governance model.
- Teacher Appreciation Week is next week. Mike and Sarah worked together to have cards made which will include a free scoop waffle cone at Ramones.
- Jim asked about the balance between North and Memorial for grad party planning purposes. Mike will get the data and share with Jim and Sarah.
- Mike Emberson asked the next steps with the MOU. Mike Johnson would like a little more time to review and suggested a summer timeline for reviewing.

Executive Director Update
- Sarah French said she's working on promoting ECPSF to new audiences, new scholarship fund in memory of a North graduate/ECASD employee who passed away, annual report was completed and mailed out including to all ECASD staff, honoring the Golden Apple recipients, Mike Johnson has been helping with thank you's – did a video thanking Golden Apple donors and writes hand-written notes to donors when Sarah asks, looking for a sponsor for Teacher Appreciation Week treat, writing intern this semester is working on short-stories from past grant recipients, virtual National Schools Foundation Association conference this year, new district needs and donor visits, securing partnerships to support summer bussing, new fund for music in secondary schools for the extras such as costumes/instruments, met with Special Education Department on their new program to help senior students transition to adulthood, working with a donor to create an emergency student need fund for North High School, working with Ramones to create a school-year monthly school hero award to give ice cream and RCU provides a classroom grant, working with a donor who reached out about the Golden Apples who would like to start something similar with a $10K/year recognition for one recipient, new EDI initiative with Pablo Foundation to support teachers who want to implement EDI programs in their classrooms, scholarship season, etc.

- Looking ahead: Board retreat in August, wrapping up the school year, reviewing District needs, etc.
- Sue Bornick asked about reaching alumni/retired teachers to share the annual report with them. Sarah made a note of this suggestion.

Other Business

- **Policies**
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- **Agreements**
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- **Other**
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- **Grants**
  - Scholarship Recommendations
    - Sarah reviewed the recommendations, there are more to come that will happen via email
    - Motion by Wayne Wille, second by Mike Emberson, to approve the Scholarship Recommendations. Motion approved by unanimous voice of approval.
  - Golden Apple Interfund Grant Transfer
    - Sarah explained that the sponsorship donations go into one fund and then she must disperse them back to the individual schools' Fund for Today.
    - Motion by Wayne Wille, second by Derek Prestin, to approve the Golden Apple Interfund Grant Transfer. Motion approved by unanimous voice of approval.
  - Quarterly Grant Disbursement
    - Sarah explained the District spends the money from the Fund for Today and ECPSF reimburses that to ensure the funds are spent appropriately.
    - Motion by Becky Noland, second by Julia Diggins, to approve the Quarterly Grant Disbursement. Motion approved by unanimous voice of approval.

Next meeting Tuesday, July 27, 2021 12-1:30pm.

Thursday, August 5 – Board Retreat.

Motion by Julia Diggins, second by Mike Emberson, to adjourn the meeting. Motion passed by unanimous voice of approval.

Meeting adjourned at 1:26pm.