MINUTES

Meeting: Eau Claire Public Schools Foundation – Board of Trustees Meeting

Date: April 28, 2020

Time: 12:00pm

Location: Virtual Meeting

Attendees:

☒ Grant Beardsley	☐ Dr. Lori Bica	☐ Sue Bornick	☐ Ned Donnellan
☒ Mike Emberson	☒ Jenny Fesenmaier	☒ Dr. Mary Ann Hardebeck	☒ Kimberly Hill
☒ Dr. Jeff Jones	☒ Heather Market-Sullivan	☒ Jim McDougall	☒ Jennifer McHugh
☒ David Morley	☒ Becky Noland	☒ Flo Sheridan	☒ Dustin Wiesner
☒ Wayne Wille	☒ Dr. Blenda Yun		

Notes: Meta Miske

Meeting called to order at 12:03 by Chair Dr. Blenda Yun.

Call to Order

- Approval of minutes of 1/28/2020
    - The highlighted portion of the minutes were questioned. Sarah French reiterated that she has attended every meeting she has been invited to.
    - Motion by Becky Noland, second by Dave Morley. Motion passed by unanimous voice of approval.

Finance Committee Report

- Discussion and Motion to approve Q1 Financials
    - Financials reviewed by Dustin Wiesner. The current market situation related to COVID-19 has impacted ECPSF.
        - MHS Athletic Complex on hold; no major donations or sponsorships have been received.
        - A major donor for the Solar Project of $75,000 is no longer able to support.
        - The budget has been impacted by these changes in donations.
    - Motion by Jim McDougall, second by Wayne Wille. Motion passed by unanimous voice of approval.
- Dustin plans to apply for an economic disaster grant which ECPSF is eligible for as a non-profit. He will apply as soon as it is available.

Allocations Committee Report

- Let minutes reflect 3/24/20 email board approval of $10,000 allocation for Emergency Grants
    - Dave Morley reviewed the grants applications. He noted highlighted lines on the report which involves lamination and laminating machines; Sarah is working with Abby Johnson to review further.
        - Teachers are asking for basic items for communicating with students including stamps, paper, ink cartridges, stamped envelopes for students to respond, etc.
        - It was asked why printers are not being approved. ECASD is providing printing services for staff and purchasing printers would result in the District needing to provide support for those items down the road.
        - It was asked if there are any pending requests right now. All requests are in the report.

        - Question asked about future support and the CARES Act. The District is looking at the current budget and unused funds and will discuss with the School Board on how to reallocate those funds. Any technology requests should go through the District.
- Discussion and motion to approve committee recommendation – Emergency Grants
    - Motion by Wayne Wille, second by Kim Hill. Motion passed by unanimous voice of approval.

Nominations Committee Report

- Discussion and motion to approve committee recommendation.
    - Recommendations:
        - Blenda Yun – Past Chair for remainder of term
        - Jim McDougall – Chair
        - Wayne Wille - Vice Chair
        - Trustees rotating off: Ned Donnellan, Jenny Fesenmeier, Jeff Jones, Flo Sheridan
        - Trustees recommended: Julia Diggins, Derek Preston
    - New Officers start July, Trustees rotating off have their last meeting is in July, new Trustees start in July (overlap meeting)
    - Question about brining only two nwe trustees when four are leaving. They'll look to make more strategic additions next summer when Blenda is the only Trustee rotating off.
    - Motion by Heather Market-Sullivan, second by Jim McDougall. Motion passed by unanimous voice of approval.

Executive Committee Report

- They have been working on projects and issues. The MOU with ECASD is not moving forward at this time as the School Board is moving forward with a policy instead. There has been a lot of work with the Solar on Schools and Superintendent Search.

Superintendent Update

- The District was awarded a FabLab grant which will allow labs at North and Memorial. Dr. Hardebeck thanked Sarah for her work on the project. The project also includes McDonough Manufacturing.
- Dr. Hardebeck reviewed the at-home learning due to the Safer at Home order:
    - Thousands of pieces of technology have been deployed
    - Over 62,000 meals have been distributed through the ECASD since March 16
    - Buildings are being cleaned and disinfected, cleaning inventory is being closely monitored, and summer work is being reprioritized
- Next steps include evaluating District technology needs for a possible longer-term closure which will be very costly.

Executive Director Update

- Annual report was mailed out; they sent an annual report to every ECASD staff member which was new this year and increased cost but got a lot of positive feedback about it.
- Sarah named to Board for the National School Foundation Association.
- Schools are closed until the end of the year and ECPSF has been happy to support through the emergency grants.
- Working on donor calls, which are now over the phone or over Zoom rather than face-to-face coffee visits.
- Solar Project has gained a lot of momentum with the recent Pablo Foundation match.
- ECPSF is receiving a lot of good publicity.
- Sarah was a panelist for the Superintendent Finalists interviews during the Community Forum.
- Sarah is working through scholarship season remotely.
- During Q2 will be the final push for the Solar Project; checking in with teachers on how they were able to spend grant money (carrying grants forward if spring activities were cancelled); annual Board meeting in July and

retreat in August; new Superintendent will start; and preparation for Longfellow JRLC match campaign with American Phoenix.

Other Business

- Policies
    - None

- Agreements
    - None

- Other
    - Discussion and motion to approve Bylaws Amendment (p 16)
        - This would allow remote voting either via e-mail or phone. Grant Beardsley reviewed the proposed amendment which would allow more timely votes as the Trustees only meet quarterly.
        - Motion by Jim McDougall, second by Wayne Wille. Passed by unanimous voice of approval.

- Grants
    - Discussion and motion to approve Scholarships Report (p 29)
        - Motion by Flo Sheridan, second by Wayne Wille. Passed by unanimous voice of approval.
    - Discussion and motion to approve Golden Apple Interfund Grant Transfer (p 30)
        - Motion by Wayne Wille, second by David Morley. Passed by unanimous voice of approval.
    - Discussion and motion to approve Quarterly Grant Disbursement (p 32)
        - Motion by Jim McDougall, second by Becky Noland. Passed by unanimous voice of approval.

Next meeting July 28, 2020, 12-1:30pm. Thursday, August 6 will be the Annual Retreat.

As it is Dr. Hardebeck's last meeting before her retirement from the ECASD, the Board of Trustees thanked Dr. Hardebeck for her service to the ECPSF.

Motion by Wayne Wille, second by Jim McDougall to adjourn the meeting. Passed by unanimous voice of approval.

Meeting adjourned at 1:07pm.